

NATIONAL POWER CORPORATION

REQUEST FOR QUOTATION

(SHO)	PING - 52.1 b)	December 31, 2	021
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Sir/Madam:			
Please provide us with your best of Reference (TOR) for PR No. <u>HO-TWT21-01</u> same at the Bids and Contracts Services Divbefore <u>5:00 pm</u> of <u>January 18, 2022</u>	7 Ref. No SHB211	1004- KA 00370 151	MZJ and Submit the
The following documents must be sul	bmitted together w	ith your quotation:	
For Platinum Members: 1. Valid and Updated Certificate of F	Permit in the said	ation (This should in Annex "A" is expire	iclude the attached ed, a valid/updated
Other documents to be submitted: <u>Pl</u> In case no bid or insufficient numbe for submission may be extended, as First (1 st) Extension Second (2 nd) Extension Third (3 rd) Extension	r or bids is receiven follows: :	f <u>TOR</u> ed on January 18, किल्लाम्य प्रस्था	
The RFQ/Bid Proposal shall be submitted based on the ABC as follows:	d by the bidder to	o NPC on the man	ner of submission
Approved Budget for the Contract (ABC)			
1 0p to Php 100, 000.00	- via fax/e- mail/ 8922-	bid proposal to pro- 1622/kris_napocor(curement officer @yahoo.com.ph
Above Php 100, 000 up to Php1, 000,000	- via Sealed Offe	er (use drop box @	procurement office)
For further inquiries, please contac no/s. 8921-35741 Local: 5746.	t the BAC Secret	ariat, <u>Kris-Anne F.</u>	Andal at telephone
	V	ery truly yours,	•
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ATTY. ROGEL T. TEVES Vice President, PES and Chairman, Bids and Awards Committee

BIR Road cor, Quezon Avenue, Diliman Quezon City 1100, Philippines Tel. Nos. (632) 921-3541 to 80 Fax No. (632) 921-2468 Website: www.napocor.gov.ph

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Republic of the Philippines NATIONAL POWER CORPORATION

TERMS OF REFERENCE ALTERNATIVE MODE OF PROCUREMENT (SHOPPING) – 52.1 b)

1. Scope of Works: PR NO. HO-TWT21-017 Ref. No. SHB211004- KA 00370 (SH2)

For the Supply and Delivery of Journal IEC Materials

Item No.	DESCRIPTION	QTY.	ABC (PhP)
1	Journal IEC Materials	200 PC	60,000.00
	TOTAL		Php 60,000.00

Note/s:

- A. All materials/items to be supplied by the winning bidder/s should be brand new, genuine and in its original packaging;
- B. Warranty shall be at least Three (3) months
- C. If the application for renewal of Mayor's permit for 2022 is still in process, the bidder shall submit the following:
 - Application for Renewal of Mayor's Permit duly stamped "received" by the Local Government Unit (LGU) or Official Receipt of payment or any proof of application/renewal; and
 - Previous Year Mayor's Permit, issued by the city or municipality where the
 principal place of business of the prospective bidder is located. However, the
 valid and current Mayor's Permit shall be submitted prior to issuance of the
 Notice of Award (NOA) in case the prospective bidder has been determined to
 be the Lowest Calculated Responsive Bid/Single Calculated Responsive Bid
 (LCRB/SCRB) for the requirements."

2. Delivery Period

Delivery Period shall not be later than <u>15 CALENDAR DAYS</u> upon receipt of the Purchase Order / Notice to Proceed.

3. Delivery Point

Items shall be delivered at NPC-HO, OBC WAREHOUSE DILIMAN QUEZON CITY

4. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

7. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Quotation (LCQ).

9. Detailed Evaluation and Comparison of Bids

The LCQ shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post qualification

Submitted documents of the S/LCQ shall be subjected to post qualification evaluation. The bid that PASSED the Post-Qualification shall be declared as the Single/Lowest Calculated Responsive Quotation (S/LCRQ).

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

13. PO Effectivity

a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

14. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

15. Warranty

Warranty is dependent upon the nature/type of the item which is included in the offer (i. e. Manufacturer's Warranty.

16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. Liability of the Supplier

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

19. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

20. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

SUPPLIER'S BID QUOTATION (SHOPPING 52.1 b)

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. HO-TWT21-017_I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
	TOTAL			

Name and Signature of Authorized Representative
Date
Company Name
Contact Details
E-mail address

Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.